

**NM NAHRO
Executive Board Meeting
July 13, 2007**

The NM NAHRO BOARD MEETING was held on Friday, July 13, 2007 at the Rancher's Steakhouse in Socorro, New Mexico.

I. CALL TO ORDER:

Robbie Levey called the meeting to order at 11:15 a.m.

II. ROLE CALL:

Members present:

Robbie R. Levey
Dodi Salazar
Richard Chavez
Thomas G. Hassell
Chris Herbert
Lori Gonzales
Mary Ann Chavez
Chris Varela
Rick Courtney
Rita Johnston
Gilbert Almanza
Alicia Rios
Ed Romero
Patricia Chavez

Members Absent:

Robert A. Anaya
Pam Ewers
Robert Pacheco
Rick Vigil
Robert Pacheco
Karen Wilson
Lori Grimm

Guests:

None

III. APPROVAL OF AGENDA:

Richard moved to approve the Agenda as presented. Chris seconded the motion. Motion passed.

IV. APPROVAL OF MINUTES:

Tom moved to approve the minutes from the March 13, 2007 meeting. Chris seconded the motion. Motion passed.

V. TREASURER'S REPORT:

Lori Grimm could not attend the meeting. She had reported that she had not received all of the information from the NM NAHRO Spring Conference. Dodi stated that there was \$10,955.85 in the checking account and she may have a bit more to deposit.

Robbie stated that Robert Pacheco had added Lori Grimm to the NAHRO checking account.

VI. UNFINISHED BUSINESS:

a. Report on Spring Conference:

Dodi reported that approximately 125 persons attended the conference. There was positive feed back from everyone. NAHRO paid for professional trainers who provided very good training.

b. Update on Website:

Gilbert presented a hand out of the proposed new website. He also advised that if there were any more suggestions to let him know right away because he needed to complete the mock.

Tom Hassell and Chris Herbert volunteered to assist Gilbert.

Richard made a motion to accept Gilbert's proposal. Dodi second the motion. Motion Passed.

c. Audit of Financials:

Robbie stated that when all financial records are transferred from Robert to Lori, an official Audit will be completed. The NM NAHRO Board had previously approved an audit, and Lori had also requested this be completed before she officially assumes the position of Treasurer.

d. Director's and Officer's Liability Insurance for the Board:

Southwest NAHRO gave Robbie the name of a gentleman with national NAHRO to contact about obtaining Director's and Officer's Liability Insurance and information about being able to umbrella under their non-profit status.

e. Invoices for Dues:

Lori will be sending out the invoices for the annual dues. Richard asked that MFA be billed via Richard.

f. Update-Family Development Specialist Certification in Las Cruces, August 14-16, 2007

There are currently 24 persons enrolled in the Family Development Class.

g. Update-SW NAHRO Conference:

Some NM NAHRO members attended the SW NAHRO Conference. Dodi was elected Vice President of Professional Development! (*Congratulations to Dodi!*) The conference was held in Oklahoma in June.

Tom reminded the Board members that it is important to participate in NAHRO at all levels – state, SW, and national. Participation does make an impact on legislation related to affordable housing.

VII. NEW BUSINESS:

a. Obtain New Credit Card for New Mexico NAHRO:

Robbie and Lori had discussed canceling the credit card that is in Robert Pacheco's name and obtaining a new credit card specifically for NM NAHRO. This will take place as soon as possible.

b. Fall Training and/or Fall Conference - NAHRO SECTION 8 HOUSING MANAGER SEMINAR AND EXAM:

Robbie distributed a proposal from NAHRO for the Section 8 Housing Manager Seminar and certification exam. The cost would be considerably less than sending staff out of state to the training. In addition, there is a cost break because NM NAHRO would sponsor the training.

Mary Ann made a motion to have a fall conference and to incorporate the training. Tom seconded motion. Motion Carried.

Dodi volunteered to assist Chris in the planning and preparation of the Fall Conference and the Section 8 training/certification exam.

c. Replacement of Board Members:

Eileen Martinez, V. P. for Commissioners submitted her resignation. Gilbert made a motion to temporarily appoint a replacement until the end of September. Tom seconded motion. Motion carried.

After discussion, Tom made a motion to appoint Mary Ann Chavez as V.P. for Commissioners until the end of September. Chris seconded motion. Motion Carried.

Gilbert discussed Robert Pacheco continuing on the Board as Member at Large, since he will be working with Chris at Region VI. (Robert had been elected as a Member at Large at the Annual Spring Conference.) The Bylaws state the officers must be affiliated with an agency-active member and in good standing with NM NAHRO.

The Board discussed if Richard's participation on the NM NAHRO Board would be a conflict of interest. Following discussion, it was decided that it would not be. If a matter came up, Richard would not participate in the discussion and/or voting.

d. SW NAHRO Leadership Training in Albuquerque on August 23-24.

Robbie stated that there would be a SW NAHRO Leadership training in Albuquerque on August 23-24. Anyone who is a VP or on a committee should try to attend. The information was distributed.

e. Discuss Possible Support for Candidate for NAHRO Senior Vice President:

Dodi distributed a flyer from the two Candidates who are running for NAHRO Senior Vice President. The suggestion was made that we vote via an email to determine if Board members wanted to support a particular candidate.

f. Administrative Manual for NM NAHRO:

Dodi stated that she had prepared an Administrative Manual for SW NAHRO for the SW Conference on Oklahoma.

Dodi stated that she would like to determine if NM NAHRO would be interested in an Administrative Manual for NM NAHRO. Most of the state chapters already have a manual. Tom made a motion to develop an Administrative Manual. Chris seconded motion. Motion Carried.

g. GO Section 8 Rent Reasonable Date Base Project:

Richard stated that MFA is looking into software for *statewide* rent reasonable data. The problem was affordability. This would assist all housing authorities in NM with comparables for rent reasonable. Richard is looking into the cost. The problem is information, how would we do the outreach, what is the individual cost for each housing authority?

h. Update from Richard Chavez

Richard is now the Regional Housing Authority Liaison for NM MFA. He advised our Board that there will be a meeting in Las Cruces on October 1 – a presentation for Regional Housing Authorities V & VI. He also reported that HUD, Housing Authorities and Regional HA's are working together and building capacity.

VIII. NEXT MEETING:

The next meeting will be scheduled in conjunction with the Fall Conference.

IX. ADJOURN:

Tom made a motion to adjourn, Richard second the motion. Motion approved.